

PRICE LIST • 2025

قائمة الأسعار

Immigration • Family Residence • Establishment Card • OHC • Labour • UAE Attestation • Consulate Services

1. Immigration — Employee Residence

الهجرة إقامة الموظف

COST (AED) التكلفة	Service / Steps الخطوة	Category الفئة
	Original ID for sponsor هوية الكفيل الأصلية Passport copy of sponsored صورة جواز المكفول Personal photo صور شخصية MB number from Tasheel / labour card رقم من تسهيل العمال أو بطاقة العمل	Documents Required الأوراق المطلوبة
1125	Visit visa inside UAE (needs status change) تأشيرة داخل الدولة تحتاج تعديل وضع	Amer Immigration أمر الهجرة والجوازات
476	Visit visa outside UAE تأشيرة خارج الدولة	
676	Change status تعديل وضع	
386	Emirates ID الهوية الإماراتية	
322	Medical examination الفحص الطبي	
547	Residence stamping تثبيت الإقامة	

2. Partner & Investor Residence

إقامة الشريك والمستثمر

COST (AED) التكلفة	Service / Steps الخطوة	Category الفئة
	Original ID for sponsor هوية الكفيل الأصلية Passport copy of sponsored صورة جواز المكفول Personal photo صور شخصية Trade licence copy الرخصة التجارية Memorandum of association copy عقد التأسيس	Documents Required الأوراق المطلوبة
1125	Visit visa inside UAE (needs status change) تأشيرة داخل الدولة تحتاج تعديل وضع	Amer Immigration أمر الهجرة والجوازات
476	Visit visa outside UAE تأشيرة خارج الدولة	
676	Change status تعديل وضع	
386	Emirates ID الهوية الإماراتية	
322	Medical examination الفحص الطبي	
547	Residence stamping تثبيت الإقامة	

3. Family Residence — Sponsor is Employee

إقامة العائلة الكفيل موظف

COST (AED) التكلفة	Service / Steps الخطوة	Category الفئة
	Original ID for sponsor هوية الكفيل الأصلية Passport copy of sponsored صورة جواز المكفول Personal photo صور شخصية Attested marriage certificate وثيقة الزواج موثقة Attested birth certificate(s) شهادات الميلاد للمكفولين موثقة Ejari contract عقد إيجاري Sponsor salary: 4,000 AED (family) / 10,000 AED (parents) 10000 درهم للأم أو الأب عقد العمل للكفيل: راتب 4000 درهم للعائلة	Documents Required الأوراق المطلوبة
1090	Visit visa inside UAE (needs status change) تأشيرة داخل الدولة تحتاج تعديل وضع	Amer Immigration أمر الهجرة والجوازات
438	Visit visa outside UAE تأشيرة خارج الدولة	
640	Change status تعديل وضع	
386	Emirates ID الهوية الإماراتية	
322	Medical examination الفحص الطبي	
510	Residence stamping تثبيت الإقامة	
280	Sponsorship file open فتح ملف كفالة	

4. Family Residence — Sponsor is Partner / Investor

إقامة العائلة الكفيل مستثمر أو شريك

COST (AED) التكلفة	Service / Steps الخطوة	Category الفئة
	Original ID for sponsor هوية الكفيل الأصلية Passport copy of sponsored صورة جواز المكفول Personal photo صور شخصية Attested marriage certificate وثيقة الزواج موثقة Attested birth certificate(s) شهادات الميلاد للمكفولين موثقة Trade licence copy الرخصة التجارية Memorandum of association copy عقد التأسيس	Documents Required الأوراق المطلوبة
1090	Visit visa inside UAE (needs status change) تأشيرة داخل الدولة تحتاج تعديل وضع	Amer Immigration أمر الهجرة والجوازات
438	Visit visa outside UAE تأشيرة خارج الدولة	
640	Change status تعديل وضع	
386	Emirates ID الهوية الإماراتية	
322	Medical examination الفحص الطبي	
510	Residence stamping تثبيت الإقامة	
280	Sponsorship file open فتح ملف كفالة	
3000	Guarantee deposit per person ضمان عن كل شخص	

5. Residence Cancellation

إلغاء الإقامة

Cancel Employee Residence إلغاء إقامة العامل

COST (AED) التكلفة	Service / Steps الخطوة	Category الفئة
	Original ID for sponsor هوية الكفيل الأصلية Passport copy of sponsored صورة جواز المكفول	Documents Required الأوراق المطلوبة
225	Cancel inside UAE إلغاء داخل الدولة	Amer Immigration أمر الهجرة والجوازات
325	Cancel outside UAE إلغاء خارج الدولة	

Cancel Family Residence إلغاء إقامة العائلة

COST (AED) التكلفة	Service / Steps الخطوة	Category الفئة
	Original ID for sponsor هوية الكفيل الأصلية Passport copy of sponsored صورة جواز المكفول	Documents Required الأوراق المطلوبة
185	Cancel inside UAE إلغاء داخل الدولة	Amer Immigration أمر الهجرة والجوازات
288	Cancel outside UAE إلغاء خارج الدولة	

6. Establishment Card

كارت الهجرة

COST (AED) التكلفة	Service / Steps الخطوة	Category الفئة
	Original ID for sponsor هوية الكفيل الأصلية Passport copy of sponsored صورة جواز المكفول Memorandum of association copy عقد التأسيس	Documents Required الأوراق المطلوبة
476	New جديد	Amer Immigration أمر الهجرة والجوازات
576	Renew تجديد	

Fine Reduction Application

طلب استرحام

COST (AED) التكلفة	Service / Steps الخطوة	Category الفئة
	Passport copy صورة من جواز السفر Visa copy or old residence صورة الزيارة أو الإقامة السابقة New labour offer letter / contract صورة من تأشيرة العمل أو عقد العمل Medical (if available) الفحص الطبي إن توفر Sponsor ID copy (both sides) صورة من هوية الكفيل من الطرفين Fine reduction letter رسالة الاسترحام Trade licence copy رخصة الشركة	Documents Required الأوراق المطلوبة
325	Labour عامل	Amer Immigration أمر الهجرة والجوازات
285	Family عائلة	

7. Occupational Health Card (OHC)

بطاقة الصحة المهنية

#	Category	Govt Fee	Typing Fee	Total (AED)
1	Food Handlers	170	52.5	222.5
2	RTA Drivers Screening	170	52.5	222.5
3	Agriculture Industries	200	52.5	252.5
4	Cement, Ceramic, Concrete, Tissue & Textile Industries	200	52.5	252.5
5	Construction Industries	200	52.5	252.5
6	Electric Services	200	52.5	252.5
7	Glass Industries	200	52.5	252.5
8	Ionizing Radiation	200	52.5	252.5
9	Waste Management & Hygiene Services	200	52.5	252.5
10	Education Establishment	200	52.5	252.5
11	Carpenter & Noise-producing Industries	220	52.5	272.5
12	Leather Industries	270	52.5	322.5
13	Veterinary Service	270	52.5	322.5
14	Pre-Employment Local	270	52.5	322.5
15	Oil Refining, Plastic & Chemical Industries	300	52.5	352.5
16	Car Workshops & Service Centres	340	52.5	392.5
17	Beauticians & Spa Workers	540	52.5	592.5
18	Health Care Workers	570	52.5	622.5
19	DHA License Services	770	52.5	822.5
20	Diwan Staff	770	52.5	822.5

8. Labour Contracts & Cancellation

عقود العمل والإلغاء

New Contracts عقود جديدة

#	Service	Price (AED)
1	Offer Letter Typing	279.77
2	New Labour Card Fee	224
3	Labour Dubai Insurance	269

Cancellation الإلغاء

#	Service	Price (AED)
1	Cancel labour card inside UAE	77
2	Cancel labour card outside UAE	77
3	Submission cancellation	77
4	Cancel labour card — deceased worker	77
5	Cancel labour card — labour case	77

9. UAE Attestation — Embassy / MOFA

التصديق على الوثائق

All charges shown in AED and include UAE MOFA. Processing times are working days. * = case-specific.

#	Country	Document	Charges (incl. MOFA)	Days
1	Armenia	Education/Personal	1,500.00	18-20
2	Australia (Urgent)	Education/Personal	1,650.00	8-12
3	Australia	Education/Personal	1,550.00	18-22
4	Austria	Education/Personal	1,500.00	15-18
5	Azerbaijan	Education/Personal	1,650.00	25-30
6	Bahrain	Personal	850.00	8-10
7	Bangladesh	Educational	700	15-20
8	Bangladesh	Personal	700	15-20
9	Belarus	Education/Personal	1,650.00	35-40
10	Belgium	Education/Personal	1,450.00	15
11	Bosnia and Herzegovina	Education/Personal	1,750.00	15-20
12	Brazil	Education/Personal	2,300.00 *	35
13	Canada	Education/Personal	1,400.00	35-40
14	China	Education	2,200.00	20-25
15	Colombia	Education/Personal	1,850.00	25-30
16	Cyprus	Education/Personal	1,650.00	15-18
17	Czech Republic	Education/Personal	1,550.00	15-20
18	Denmark	Education/Personal	1,550.00	15-18
19	Egypt	Personal	900.00	8-12
20	Egypt	Education *	1,450.00	10-12
21	France	Educational (Public Univ.)	1,225.00	15
22	France	Educational (Private)	1,550.00	15-18
23	France	Personal	1,200.00	15
24	Georgia	Education/Personal	1,650.00	Case Specific
25	Germany	Education	1,450.00	45-60
26	Germany	Marriage / Birth	1,400.00	50-65
27	Gibraltar	Education/Personal	1,900.00	15-22
28	Greece	Education/Personal	1,750.00	15-20
29	Hong Kong	Education	2,750.00	18-20
30	Hong Kong	Personal	1,850.00	15-18
31	Hungary	Education/Personal	1,750.00	20-22

EMIRATES SECRETARIAL SERVICES

KARAMA BUSINESS CENTER

مركز الكرامة لخدمات رجال الأعمال

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#	Country	Document	Charges (incl. MOFA)	Days
32	India	Educational	430.00	7-10
33	India	Personal	330.00	7-10
34	India	Personal (Through CGI Dubai)	330.00	8
35	Indonesia	Education	1,550.00	18-22
36	Indonesia	Personal	1,350.00	15-18
37	Ireland	Education/Personal	1,550.00	20-25
38	Italy	Education/Personal (Bilingual)	1,650.00	18-22
39	Japan *	Education/Personal	1,750.00	15-18
40	Jordan	Personal	850.00	8-12
41	Jordan	Education *	900.00	8-12
42	Kenya	Personal	1,400.00	15-18
43	Kenya	Educational	1,550.00	15-18
44	Kuwait	Education * / Personal (MOE done)	1,250.00	12-15
45	Kyrgyzstan	Education/Personal	2,300.00	25-30
46	Lebanon	Personal	800.00	10-12
47	Lebanon	Education	950.00	12-15
48	Luxembourg	Education/Personal	1,800.00	15-20
49	Malaysia	Educational	1,350.00	15-18
50	Malaysia	Personal	1,300.00	15
51	Mauritius	Education	1,450.00	15-18
52	Mauritius	Personal	1,350.00	15-16
53	Morocco	Education/Personal	1,550.00	15-18
54	Netherlands	Educational	1,650.00	18-22
55	Netherlands	Personal	1,350.00	15-18
56	New Zealand	Education/Personal	1,900.00	30-40
57	Nigeria	Education	1,350.00	15-20
58	Nigeria	Education (Through Consulate)	1,150.00	15-20
59	Nigeria	Personal	1,000.00	15
60	Norway	Education/Personal	1,900.00	20-25
61	Oman	Education/Personal	1,275.00	10-12
62	Pakistan	Personal	700.00	15-20
63	Pakistan	Education (Degree with HEC)	900.00	25-30
64	Philippines	Education	Case Specific	Case Specific
65	Philippines	Personal	1,350.00	40 WD from DFA

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#	Country	Document	Charges (incl. MOFA)	Days
66	Poland	Education/Personal	1,550.00	25-30
67	Poland	Education/Personal (Bilingual)	1,550.00	25-30
68	Portugal	Education/Personal (Bilingual)	1,450.00	18-20
69	Qatar	Education/Personal (Qatar-Oman-UAE)	1,850.00	18-20
70	Romania	Education/Personal	1,350.00	15-20
71	Russia	Educational	1,550.00	45-50
72	Russia	Personal	1,450.00	45-50
73	Russia (Through Consulate)	Education/Personal	900.00	6-8
74	Saudi Arabia	Personal	1,250.00	15-18
75	Saudi Arabia	Education *	1,450.00	15-18
76	Seychelles	Education/Personal	1,450.00	15-20
77	Singapore	Education/Personal	1,650.00	15-18
78	Slovakia	Education/Personal	1,650.00	20-22
79	South Africa	Education (With SAQA)	1,550.00	60-70
80	South Africa	Education (SAQA done)	1,250.00	35-50
81	South Africa	Personal	1,250.00	35-50
82	South Korea	Education/Personal	1,750.00	15-18
83	Spain	Education (Public Univ.)	1,550.00	15-18
84	Spain	Education (Private Univ.)	1,650.00	18-20
85	Spain	Personal	1,450.00	15-18
86	Sri Lanka	Personal	1,400.00	Subject to Govt
87	Sweden	Education/Personal	2,200.00	15-18
88	Switzerland	Education/Personal	1,350.00	16-18
89	Switzerland (Urgent)	Education/Personal	1,650.00	12-14
90	Tunisia	Personal	1,700.00	15-20
91	Tunisia	Education	1,750.00	15-20
92	Turkey	Education	1,350.00	15-18
93	Turkey	Personal	1,250.00	15-18
94	Ukraine	Education/Personal	1,350.00	Subject to Govt
95	United Kingdom	Educational/Personal (on copy)	800.00	15-18
96	United Kingdom	Educational/Personal (on original)	800.00	16-19
97	United Kingdom (Urgent)	Educational/Personal (on copy)	950.00	12-15

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#	Country	Document	Charges (incl. MOFA)	Days
98	United Kingdom (Urgent)	Educational/Personal (on original)	1,050.00	12-15
99	United Kingdom (Fast Track)	Educational/Personal	1,500.00	10-12
100	United Kingdom	Educational/Personal (Solicitor + Apostille)	400.00	8-10
101	USA (any other country from US)	Personal	670.00	4-6 weeks
102	USA	Education/Personal	670.00	4-6 weeks
103	Uzbekistan	Education/Personal	1,650.00	20-21
104	Venezuela	Education/Personal (Caracas + Havana)	2,100.00	35-45
105	Vietnam	Education/Personal	1,350.00	15-17
106	Zimbabwe	Education/Personal	1,450.00	15-20
107	Kazakhstan	Education/Personal	2,200.00	20-30
108	Iran	Education/Personal	950.00	15-20
109	Finland	Education/Personal	1,650.00	15-17
110	Argentina	Education/Personal	1,950.00	45-60
111	Latvia	Education/Personal	1,750.00	25
112	Lithuania	Education/Personal	1,750.00	45-60
113	Uganda	Education/Personal	1,350.00	15-20
114	Syria	Personal	1,550.00	20
115	Mexico	Education/Personal	Case Specific	25-30
116	Malta	Education/Personal	1,750.00	18-20
117	Moldova	Education/Personal	1,750.00	30-40
118	Estonia	Education/Personal	1,950.00	20-22
119	Cameroon	Education/Personal	1,300.00	8-10
120	Ghana	Education/Personal	1,550.00	20-22
121	Monaco	Education/Personal	2,450.00	18-20
122	Tanzania	Education/Personal	2,500.00	15-20
123	Tajikistan	Education/Personal	2,100.00	25-30
124	Uganda	Education/Personal	1,450.00	15-20
125	Ministry of Foreign Affairs	Personal	200.00	2-3
126	Ministry of Foreign Affairs	Commercial	1,200.00	2-3
127	Ministry of Justice	—	110.00	1-2

10. Consulate / Embassy in Dubai

السفارات والقنصليات في دبي

#	Country	Document	Charges (AED)	Days
128	Legal Translation	—	38.00	1
129	Iraq Consulate in Dubai	Commercial	700	2
130	Iraq Consulate in Dubai	Personal	200	2
131	Oman Consulate	Commercial	700	—
132	Oman Consulate	Personal	300	—
133	Kuwait	Commercial / Personal	200	—
134	Egypt	Commercial	580	—
135	Egypt	Personal	280	—
136	China	Commercial	600	—
137	China	Personal	350	—
138	Croatia	Commercial / Personal	250	4-6
139	Saudi	Commercial / Personal	150	2
140	Bulgaria	Commercial / Personal	200	4-6
141	Qatar	Commercial / Personal	250	—
142	Germany	Commercial / Personal	350	4-6
143	Lebanon	Commercial	Case	—
144	Yemen	Commercial / Personal	300	—
145	Bahrain	Commercial	450	—
146	Bahrain	Personal	250	—
147	Jordan	Commercial	350	—
148	Jordan	Personal	250	—
149	Italy	Commercial / Personal	350	—
150	Turkey	Commercial / Personal	175	—
151	Canada	Commercial / Personal	200	—
152	Denmark	Commercial / Personal	450	—
153	Philippines	Commercial / Personal	300	—
154	Bangladesh	Commercial / Personal	300	—